



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**December 10, 2021**

**BID# 122120WA Charging Station Electrical Equipment  
DEADLINE -December 21, 2020 @ 2:00 PM, Central Time**

Shelby County Schools (SCS) is accepting bids for the project listed above, in **red**. A Pre-Bid Conference is not required.

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to: Wanda Albright, [albrightw@scsk12.org](mailto:albrightw@scsk12.org) by 2:00 PM/CST on **December 15, 2020 @ 2:00 pm** CST. Subject line of email shall read “**Questions – IFB #122120WA “Charging Station Electrical Equipment”**”. Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, verbal questions will not be answered. Failure to adhere to this requirement may subject the respondent to immediate disqualification. All questions and answers will be posted as an addendum on Procurement’s website at the end of the business day on **December 17, 2020 by 5:00PM CST**.

### **IMPORTANT DATES:**

<b>Bid Release</b>	<b>December 10, 2020</b>
<b>Questions Due</b>	<b>December 15, 2020, by 2:00 pm cst</b>
<b>Questions and Answers Posted</b>	<b>December 17, 2020, by 5:00 pm cst</b>
<b>Bid Due / Bid Deadline</b>	<b>December 21, 2020, by 2:00 pm cst</b>

Thank you.  
Procurement Services  
Shelby County Schools